

NEW COVENANT SCHOOL

PUPILS'/ STUDENT'S DISPLINARY POLICY/ CODE OF CONDUCT

A pupil/student is expected to:

1. Behave in a manner that does not interfere with the rights of others.
2. Abide by expectations, guidelines, rules and regulations established by the school.
Therefore every pupil/student **MUST STRICKLY OBSERVE** and Adhere to the following rules and regulations:

RELIGIOUS ACTIVITIES

1. All religious programs spelt out in the master timetable should be carried out by the subject teacher.
2. All pupils/students are NOT allowed to pray in the school campus or leave the school premises to pray outside during school time.

PUNTUALITY

3. All pupils/students must attend school daily and on time.
4. A pupil/ student who is consecutively late for three (3) times will be given a warning letter.
5. A pupil/ student who is absent for a week must tender a valid letter stating the reason for his/her absence or medical report if sick.

DRESS CODE

6. All pupils/students must dress in their neat school uniforms with **COMPLETE BLACK LOW FULL SHOES** and **PLAIN WHITE SOCKS**.
7. All pupils'/ students' uniforms must have a well sewn badge.
8. All pupils/ students must take good care of their bodies and live a healthy lifestyles.
9. All boys must be on low hair cut.
10. All girls must keep their hair clean and plaited without extension.
11. All girls must wear a pair of small earrings without dangling.
12. All girls must be in uniforms that are below their knees.
13. Head tie/ veil is not allowed.
14. Tight trousers are not allowed
15. No painting fingernails, toes, lips or eyes allowed among girls. All pupils/ students fingernails must be cut short and neat.
16. No application of skin lightening creams.

SELF – DISCIPLINE

17. All pupils/students must take charge of themselves. That is , they must exercise ability to work within limits in the school environment in order to realize opportunity for academic and personal growth.
18. All pupils/students must speak **ENGLISH ALWAYS** –speaking vernacular within the

19. Stealing is forbidden in the school.
20. Fighting and disturbing the school peace is strictly prohibited among pupils/students.
21. Truant pupil/ student will be sent home after three (3) consecutive warnings.
22. Any pupil/student caught dodging or missing lessons/homework will be punished.
23. All pupils/students must exhibit a positive, co – operative attitude about school and learning. That is, they must treat each other with respect.
24. All pupils/ students must respect themselves, their teachers, any other staff member and the authority.
25. Any pupil/ student caught destroying or breaking any school property intentionally will duly pay for such without any excuse.
26. All pupils/students must model positive behavior and language at all time.
27. Sexual or immoral attitude in writing, spoken or in actions in school are punishable.
28. All pupils/students must co-operate with the school councilors and teachers to ease their work – no insubordination.
29. No drugs, alcohol or mind-altering substances, weapons, gambling is not allowed.
30. Class rooms and the entire school premises must be kept clean and tidy at all times

EXTRA CURRICULAR ACTIVITIES

31. All pupils/ students must participate fully in extracurricular activities.

LEARNING RESOURCES

32. All pupils/students must have complete neat text and exercise books to enhance learning.

OTHERS

33. Parents should consistently teach or review the school expectations, guidelines, rulers and regulations to their children.
34. Parents should report continuing pupils/students behavior at home to the appropriate school personnel.
35. Any pupil/student sent home for school fees who have not returned after a month cease to be the student of the school.
36. For repeated act of indiscipline, the pupil/student is liable to be suspended or expelled depending on the gravity of the offence.